



The Victorian Museum Awards recognise and celebrate excellence in museum practice. They seek to reward the museums and individuals who strengthen Victoria's museum industry through outstanding work and a commitment to best practice.

The **Awards for Organisations** acknowledge excellence and significant achievements by museums and their teams.

Nominations are invited from organisations based in Victoria that demonstrate high achievement in the three main areas of public museum operations as outlined in the *National Standards for Australian Museums and Galleries*: Managing the Museum; Involving People & Communities; and Developing a Significant Collection.

There are four categories in the Awards for Organisations:

- The **Archival Survival Award for Volunteer-Run Museums** (up to 1 EFT paid staff member)
- The **Archival Survival Award for Small Museums** (2-7 Paid Staff)
- The **Museums Australia (Victoria) Award for Medium Museums** (8-50 Paid Staff)
- The **Museums Australia (Victoria) Award for Large Museums** (51+ Paid Staff)

**NOMINATIONS MUST BE RECEIVED BY
5PM ON FRIDAY 19 MAY 2017**

Please send the completed nomination form to:

Victorian Museum Awards
Museums Australia (Victoria)
PO Box 385
Carlton South Vic 3053

T: (03) 8341 7344 F: (03) 8341 7333
Regional Freecall: 1800 680 082
Email: mavic@mavic.asn.au

Victorian Museum Awards 2017

ORGANISATIONS

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IMPORTANT

Projects and operational activities referenced in nominations must have commenced or completed within 12 months prior to the closing date (May 19, 2017).

Nominations must be received on the nomination form and must include **at least 3 high resolution (300dpi) digital images** (these could be of the organisation's buildings, exhibition spaces, objects from the collection, etc.). Nominations may also be accompanied by support material such as catalogues; additional photographs; newspaper clippings; videos; brochures; and business plans (see "Support Material" section on the nomination form).

Organisations are permitted to self-nominate. In all matters relating to the judging of the Victorian Museum Awards, the judges' decision is final.

Award categories: check your museum's Equivalent Full Time (EFT) staffing levels to ensure you nominate in the correct size category.

ELIGIBILITY

All public museums located within Victoria are eligible to nominate in the 2017 Victorian Museum Awards.

This includes museums of science, history and art, libraries, historical societies, galleries, zoological and botanical gardens, keeping places, and any other organisation that acquires, conserves, and communicates material evidence of people and their environment. In all matters relating to eligibility the decision of the organisers is final.

MA (VIC) CONTACT

For nomination advice please contact the office to discuss any queries. We are here to help.

Phone (03) 8341 7344 or
email mavic@mavic.asn.au

CRITERIA

Nominators should address the three following criteria:

1. **Written description of the project**
2. **Project achievements**
3. **Address 3a, 3b or 3c depending on selected Area of Museum Operation**

AREA OF MUSEUM OPERATION

Nominators should choose **one** of the three main areas of museum operation.

1. Managing the Museum

For example:

- Governance
- Policies
- Processes
- Resource development
- Ethics
- Staffing & Volunteers

2. Involving People & Communities

For example:

- Exhibitions
- Public Programs
- Access Initiatives
- Special Events
- Marketing, Communication & IT
- Community Engagement
- Cultural Diversity
- Publications

3. Developing a Significant Collection

For example:

- Research
- Preservation & Conservation
- Storage
- Documentation