



The Victorian Museum Awards recognise and celebrate excellence in museum practice. They seek to reward the museums and individuals who strengthen Victoria's museum industry through outstanding work and a commitment to best practice.

The **Awards for Excellence** for individuals recognise significant personal achievement in the three key areas of museum operations: Managing the Museum; Involving People and Communities; and Developing a Significant Collection.

In particular, the activities and contribution of individuals that meet and exceed the expectations of their paid and/or volunteer work will be highly regarded.

Nominations from individuals are invited for the following two Award categories:

- ***Museums Australia (Victoria) Award for Excellence (Volunteer)***
- ***Museums Australia (Victoria) Award for Excellence (Paid Staff)***

Occasionally, we acknowledge an individual museum or gallery professional with a **Lifetime Achievement Award**, which recognises a significant, long-term contribution to the sector. These special awards are reviewed on a case-by-case basis by our independent panel, as a separate category to the annual Award categories. If you would like to nominate someone for a Lifetime Achievement Award, please contact us to discuss.

**NOMINATIONS MUST BE RECEIVED BY
5PM ON FRIDAY 19 MAY 2017**

Please send the completed nomination form to:

Victorian Museum Awards
Museums Australia (Victoria)
PO Box 385
Carlton South Vic 3053

T: (03) 8341 7344 F: (03) 8341 7333
Regional Freecall: 1800 680 082
Email: mavic@mavic.asn.au

IMPORTANT

Individual Nominees can be self-nominated or peer nominated.

Self-nominated applications must have at least one letter of support from within the museum sector.

Achievements and activities referenced in nominations must have commenced or completed within 5 years prior to the closing date (May 19, 2017).

Nominations must be received on the nomination form and must include **at least 3 high resolution (300dpi) digital images**, one at least being of the nominee (others can be of relevant projects/objects). Nominations may also be accompanied by support material such as catalogues, additional photographs, newspaper clippings, videos, brochures, and business plans (see "Support Material" section on the nomination form). Applications can be simply presented (no special graphics, binding, folder, etc., are necessary). In all matters relating to the judging of the Victorian Museum Awards, the judges' decision is final.

ELIGIBILITY

All paid staff and volunteers working in public museums located within Victoria are eligible to be nominated in the 2017 Victorian Museum Awards for Excellence.

This includes museums of science, history and art, libraries, historical societies, galleries, zoological and botanical gardens, keeping places and any other organisation that acquires, conserves, and communicates material evidence of people and their environment.

MA (VIC) CONTACT

For nomination advice please contact the office to discuss any queries. We are here to help.

Phone (03) 8341 7344 or
email mavic@mavic.asn.au

CRITERIA

Nominations are invited from volunteers and paid staff. Nominees must satisfy all three criteria:

- 1. Outstanding individual work performance in a Victorian museum**
- 2. Demonstrated commitment to building and sharing museum industry knowledge**
- 3. Modelling best practice to museum professionals and/or volunteers**

AREA OF MUSEUM OPERATION

Nominators should choose **one** of the three main areas of museum operation and address the criteria with a focus on this area of operation.

1. Managing the Museum

For example:

- Governance
- Policies
- Processes
- Resource development
- Ethics
- Staffing & Volunteers

2. Involving People & Communities

For example:

- Exhibitions
- Public Programs
- Access Initiatives
- Special Events
- Marketing, Communication & IT
- Community Engagement
- Cultural Diversity
- Publications

3. Developing a Significant Collection

For example:

- Research
- Preservation & Conservation
- Storage
- Documentation